Mandatory Disclosures

The following information shall be given in the information Brochure besides being hosted on the Institution's official Website.

1. **SAROJ MOHAN INSTITUTE OF TECHNOLOGY**

   • BADHAGACHI, GUPTIPARA,HOOGHLY, PIN-712512. Land line: 03213224041, Email: info.degree@smitgp.edu.in

2. **Name and address of the Trust/ Society/ Company and the Trustees**

   • INSTITUTE OF MODERN STUDIES, Address: B-74,H.B TOWN(PURBAYAN),PO:SODEPUR,KOLKATA-7700110, Email :info.degree@smitgp.edu.in

3. **Name and Address of the Vice Chancellor/ Principal/Director**

   • MADHUCHHANDA BASAK, Address: SUBHAS PALLI (EAST), KHALISANI, Chandannagar, Hooghly- 712138. Contact No. 9733090084, email: principal.degree@smitgp.edu.in

4. **Name of the affiliating University:** Maulana Abul Kalam Azad University of Technology, West Bengal

5. **Governance**

   • Members of the Board and their brief background

Sl No.	Name	Designation
1	Mr. P. K. Chaudhuri	President
2	Dr. S. M. Chaudhuri	Vice President
3	Mr. A. K. Biswas	Secretary
4	Prof. T. K. Mondal	Member
5	Namrata Chaudhuri	Member

   • Members of Academic Advisory Body

   •

Sl No.	Name	Designation
1	Ms. Madhuchhanda Basak	Principal
2	Mr. Tapas Chakraborty	Asst. Professor, HOD
3	Mr. Pradipta Mondal	Asst. Professor, HOD
4	Mr. Rudrajit Dutta	Asst. Professor, HOD
5	Ms. Mandira Biswas	Asst. Professor, HOD

   • Frequently of the Board Meeting and Academic Advisory Body

- Organizational chart and processes

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                    ┌─────────────────────────┐
                    │         SOCIETY         │
                    └─────────────────────────┘
                                │
                                ▼
                    ┌─────────────────────────┐
                    │     Governing Body      │
                    └─────────────────────────┘
                                │
                                ▼
                    ┌─────────────────────────┐
                    │        Director         │
                    └─────────────────────────┘
                                │
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                    ┌─────────────────────────┐
                    │        Principal        │
                    └─────────────────────────┘
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| HOD | Exam. Cell | Library | Administrative Officer | Hostel Admin | TPO / Asst. TPO | Different Committees | Accounts |

Hostel Admin → Canteen

HOD →
- Teaching Faculty
- Non Teaching
  - Non Teaching →
    - Technical Asst.
    - Non Teaching Staff

Accounts →
- Office
- Accounts Officer & Staff
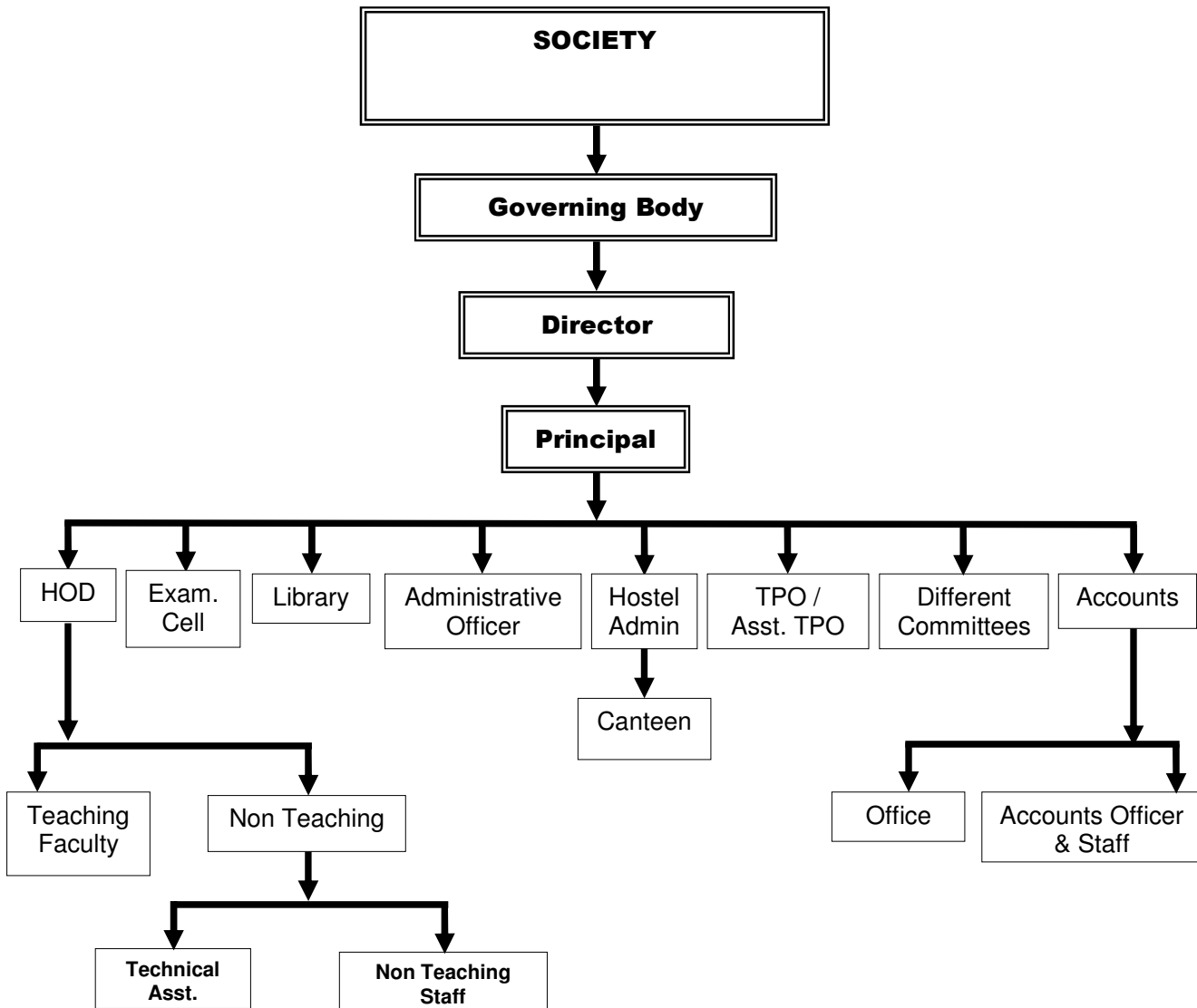
- Nature and Extent of involvement of Faculty and students in academic affairs/improvements
- Mechanism/ Norms and Procedure for democratic/ good Governance
- Student Feedback on Institutional Governance/ Faculty performance
- Grievance Redressal mechanism for Faculty, staff and students

- Establishment of Anti Ragging Committee

Name of the Committee Member	Profession	Associated with	Mobile Number	e-mail address
MADHUCHHANDA BASAK	Principal	SMIT	9733090084	principal-degree@smitgp.edu.in
TAPAS CHAKRABORTY	ASST. PROFESSOR	SMIT	9432238122	tapas@gmail.com
SUJIT RAHA	ASST. PROFESSOR	SMIT	9883415178	raha_sujit@rediffmail.com
BISWAJIT MAHANTY	ASST. PROFESSOR	SMIT	9831741159	jeet_se81@yahoo.co.in
AVIJIT CHAKRABORTY	ASST. PROFESSOR	SMIT	9433479063	aviska2002@yahoo.co.in
MANDIRA BISWAS	ASST. PROFESSOR	SMIT	9874066491	mandira.chem@gmail.com
RAJIB BANERJEE	ADMIN OFFICER	SMIT	9064821678	rajibbanerjee04@gmail.com
SALIL GUIN	ADMIN STAFF	SMIT	8585073958	salil.salilguin@gmail.com
SUSANTA BANERJEE	ACCOUNTANT	SMIT	9733090085	banerjeesusanta77@gmail.com
SANTANU DUTTA	Admin Officer	SMIT	8436120100	santanu.dutta@smitgp.edu.in
BARUN MITRA	OC(BALAGARH)	PS(BALAGARH)	3213260290	balagarh.p.s@gmail.com
PADMA ROY	COUNSELIOR	GUPTIPARA NO-1 GP	3213262235	gp@gmail.com

- Establishment of Online Grievance Redressal Mechanism: YES

- Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University: YES

- Establishment of Internal Complaint Committee (ICC)

Name of the Committee Member	Profession	Associated with	e-mail address	Gender
MADHUCHHANDA BASAK	CHAIR PERSON	SMIT-DEGREE	madhuchhanda.basak@gmail.com	FEMALE
RAJAT KUMAR BHOWMICK	MEMBER	SMIT-DEGREE	bhowmick_rajat@yahoo.co.in	MALE
RUDRAJIT DATTA	MEMBER	SMIT-DEGREE	rudrajit.babu@gmail.com	MALE
SAYAN PAL	STUDENT	SMIT-DEGREE	sayanpal005@gmail.com	MALE
DIMPY SENCHOUDHURY	STUDENT	SMIT-DEGREE	dimpy.schoudhury98@gmail.com	FEMALE
ARINDAM DEY	MEMBER	SMIT-DEGREE	arindam5182@gmail.com	MALE
SARBANI GHOSH	MEMBER	SMIT-DEGREE	sarbani_ghosh01@yahoo.co.in	FEMALE
JAYITA DEBNATH	STUDENT	SMIT-DEGREE	jayitadebnath72161@gmail.com	FEMALE

- Establishment of Committee for SC/ST

  NA

- Internal Quality Assurance Cell

Name of the Committee Member	Profession	Associated with	e-mail address	Gender
MADHUCHHANDA BASAK	CHAIR PERSON	SMIT-DEGREE	madhuchhanda.basak@gmail.com	FEMALE
RAJAT KUMAR BHOWMICK	MEMBER	SMIT-DEGREE	bhowmick_rajat@yahoo.co.in	MALE
MANDIRA BISWAS	ASST. PROFESSOR	SMIT	mandira.chem@gmail.com	FEMALE
TAPAS CHAKRABORTY	ASST. PROFESSOR	SMIT	tapas@gmail.com	MALE
RUDRAJIT DATTA	MEMBER	SMIT-DEGREE	rudrajit.babu@gmail.com	MALE

6. Programmes

Name of Programmes approved by AICTE	Name of Programmes Accredited by NBA	Status of Accreditation of the Courses		
		Total number of courses	No. of Courses for which applied for Accreditation	Status of Accreditation – Preliminary/ Applied for SAR and results awaited/ Applied for SAR and visits completed/ Results of the visits awaited/ Rejected/ Approved for . . .Courses (specifythe number of courses)
Computer Science & Engineering (CSE)	NA	0	0	NA
Electronics and Communication Engineering (ECE)	NA			
Electrical Engineering (EE)	NA			
Mechanical Engineering (ME)	NA			
Civil Engineering (CE)	NA			
Masters of Business Administration (MBA)	NA			

- For each Programme the following details are to be given(Preferably in Tabular form):

Name	Number of seats	Duration (Year)	Cut o f marks/rank of admission during the last three years	Fee	Placement Facilities	Campus placement in last three years with minimum salary, maximum salary and average salary		
CSE	81	4	Visit https://www.wbjeeb.in	34000/ sem	Yes	1.2 lacs	12 lacs	3.0 lacs
ECE	30	4	Visit https://www.wbjeeb.in	34000/ sem	Yes	1.2 lacs	12 lacs	3.0 lacs
EE	54	4	Visit https://www.wbjeeb.in	34000/ sem	Yes	1.2 lacs	4.8 lacs	4.0 lacs
ME	54	4	Visit https://www.wbjeeb.in	34000/ sem	Yes	1.2 lacs	4.8 lacs	5.0 lacs
CE	30	4	Visit https://www.wbjeeb.in	34000/ sem	Yes	1.2 lacs	4.25 lacs	3.0 lacs
MBA	27	4	Visit https://www.wbjeeb.in	56000/ sem	Yes	1.2 lacs	4.0 lacs	3.0 lacs

- Name and duration of Programme(s)having Twinning and Collaboration with Foreign University(s) and being run in the same Campus along with status of their AICTE approval. If there is Foreign Collaboration, give the following details:

  Not Applicable

7. Faculty

- Course/Branch wise list Faculty members: Please click here for details: http://bit.ly/2Vgt5I4

  - Permanent Faculty: 25

  - Adjunct Faculty: 0

  - Permanent Faculty: Student Ratio- 1:20

  - Number of Faculty employed and left during the last three years

All India Council for Technical Education

8.   Profile of Vice Chancellor/ Director/ Principal/Faculty

• For each Faculty give a page covering with Passport size photograph

Name	Date of Birth	Unique ID	Education Qualifications	Work Experience				Area of Specialization	Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level
				Teaching	Research	Industry	Others		
Dr. Sudipta Chakraborty			M.Tech, Ph.D	13 years	7	0		Electronics	Under Graduate

• **Research guidance (Number of Students)**

  • No. of papers published in National/ International Journals/ Conferences

  • Master (Completed/Ongoing)

  • Ph.D. (Completed/Ongoing)

• Projects Carried out

• Patents (Filed & Granted)

• Technology Transfer

• Research Publications (No.of papers published in National/International Journals/Conferences)

• No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)

9.   Fee

Details of fee, as approved by State Fee Committee, for the Institution	Time schedule for payment of fee for the entire programme	No. of Fee waivers granted with amount and name of students	Number of scholarship offered by the Institution, duration and amount	Criteria for fee waivers/scholarshi	Estimated cost of Boarding and Lodging in Hostels
Maximum Tuition Fee in Engg. will be the following:- 1st Year (2019-2020) – Rs. 68,000.00 2nd Year (2020-2021) – Rs. 68,000.00 3rd Year (2021-2022) – Rs. 68,000.00 4th Year (2022-2023) – Rs. 68,000.00	Month of Jun and Dec of the year	22 students are under TFW. Fess: Nil	68 students /sem. Amount as govt. provides	As per state govt.	Rs. 5000 pm

10.   Admission

Stream	Approved Intake		
	2019-20	2020-21	2021-22
CSE	90	90	81
ECE	60	30	30
EE	60	60	54
ME	60	60	54
CE	60	30	30
MBA	30	30	27

Number of Students admitted under various categories each year in the last three years		Number of applications received during last two years for admission under Management Quota and number admitted
2019-20	240	
2020-21	43	0
2021-22	0	

11.   Admission Procedure

Admission Procedure
• The admission test being followed, name and address of the Test Agency and its URL (website)

West Bengal Joint Entrance Examinations Board, Address : AQ 13/1,Sector-V,Salt Lake,Kolkata – 91
WEBSITE: http://www.wbjeeb.nic.in and

JEE (Main), Address: NSIC-MDBP Building, First Floor, Okhla Industrial Estate, New Delhi-110020

WEBSITE: https://jeemain.nic.in
• Number of seats allotted to different Test Qualified candidate separately (AIEEE/ CET (State conducted test/ University tests/ CMAT/ GPAT)/ Association conducted test)

Number of seats allotted to different Test Qualified candidate separately (AIEEE/CET (State conducted test/ University tests/ CMAT/ GPAT)/ Association conducted test)				Application Last date, announcing final results, closing date etc	Calendar for admission against Management/vacant seats
	JEE-Main	WBJEE	MAT		
Engineering	10% of approved intake in each program	90% of approved intake in each program	NA	For all details visit: http://www.wbjeeb.nic.in	NA
Management	NA	NA	50 % of approved intake	For all details visit: https://makautwb.ac.in	NA

- The policy of refund of the Fee, in case of withdrawal, shall be clearly notified:

12.   Criteria and Weightages for Admission

- **General criteria for admission into Engineering/Technology courses:** These criteria will be applicable unless any special criteria are mentioned under section 3.3.

  - Candidate must have passed the Qualifying Examination i.e., the '10+2' examination with Physics and Mathematics along with any one of Chemistry / Biotechnology / Biology / Computer Science / Computer Application/Technical Vocational Subject as compulsory subjects with individual pass marks (in both theory and practical wherever applicable) in all the three subjects as stated above in regular class mode.

  - Must have obtained at least 45% marks (40% in case of candidates belonging to reserved category e.g., SC, ST, OBC-A, OBC-B, PWD) in the above three subjects taken together.

  - Must have passed English in the '10+2' examination with at least 30% marks.

  - The Board of the said Qualifying Examination must be recognized by the Central Government or State Government concerned.

For more details visit: https://wbjeeb.in

13.   List of Applicants

For more details visit: https://wbjeeb.in

14.   Results of Admission Under Management seats/Vacant seats

NA

15.   Information of Infrastructure and Other Resources Available

Click to find all details: http://bit.ly/2E23flA

- Occupancy Certificate: https://bit.ly/3rVxgwA

- Fire and Safety Certificate: Under process

- Hostel Facilities: Yes

- **Library**

  Click to find all details: http://bit.ly/2E23flA

- **Laboratory and Workshop**

  Click to find all details: http://bit.ly/2E23flA

- **Computing Facilities**

  Click to find all details: http://bit.ly/2E23flA

- **List of facilities available**

  - Games and Sports Facilities: We provide indoor and outdoor games facilities for our students. We have big playing ground inside the college campus. For more details please visit our wesite.

  - Extra-Curricular Activities: We have conducted various type of extra-Curricular activity for our students.

  - Soft Skill Development Facilities: Yes

- **Teaching Learning Process**
  - Curricula and syllabus for each of the Programmes as approved by the University
  - Academic Calendar of the University
  - Academic Time Table with the name of the Faculty members handling the Course
  - Teaching Load of each Faculty
  - Internal Continuous Evaluation System and place
- Student's assessment of Faculty, System in place

- **For each Post Graduate Courses give the following:**
  - Title of the Course
  - Curricula and Syllabi
  - Laboratory facilities exclusive to the Post Graduate Course
- **Special Purpose**
  - Software, all design tools in case
  - Academic Calendar and framework

16. **Enrolment and placement details of students in the last 3years**

Course Name	Enrollment		
	2019	2020	2021
CSE	33	0	0
ECE	0	0	0
EE	06	0	0
CE	16	0	0
ME	10	0	0
MBA	19	0	0

17. **List of Research Projects/ Consultancy Works**
- Number of Projects carried out, funding agency, Grant received
- Publications (if any) out of research in last three years out of masters projects
- Industry Linkage
- MoUs with Industries (minimum3(10))

18. **LoA and subsequent EoA till the current Academic Year: Click here: https://bit.ly/3v4xP98**

19.   **Best Practices adopted, if any**

   Note: Suppression and/or misrepresentation of information shall invite appropriate penal action. The Website shall be dynamically updated with regard to Mandatory Disclosures